



# Santa Ana College

1530 West 17th Street, Santa Ana, California 92706 (714) 564-6000

Dean's Meeting, December 18, 2014 at 10:00 AM – 11:00 AM

Deans	present	GUESTS
Marta Barker		Lisa Schumacher
Avie Bridges		
Micki Bryant		
Cher Carrera		
Ron Coopman		
John Finch		
Madeline Grant		
Bart Hoffman		
Shelly Jaffray		
Eve Kikawa		
Mark Liang		
Don Mahany		
Becky Miller		
Omar Torres		

Agenda Items	Notes
<b>1. Welcome and Introduction</b> <ul style="list-style-type: none"><li>a. Brief updates and welcome to the new Academic Affairs Executive Secretary</li><li>b. Summer 2015 schedule finalization</li><li>c. Accreditation letter to Barbara Beno (to be distributed during meeting)</li><li>d. BS in Occupational Studies proposal submission (to be distributed during meeting)</li><li>e. RARs reminder</li><li>f. FON 2015-16 update and faculty job descriptions finalization</li><li>g. Grants meeting with Enrique Perez and Sarah Santoyo: follow-up and next steps</li><li>h. Enrollment Management<ul style="list-style-type: none"><li>1) Spring 2015 and marketing</li><li>2) Call for daily meetings, 7:30 am, from 2/2/15 – 2/20/15 (tentative)</li><li>3) Pam Deegan visit on February 26<sup>th</sup> and 27<sup>th</sup></li></ul></li></ul>	
<b>2. Discussion Topics</b> <ul style="list-style-type: none"><li>a. Curriculum revisions and Title 5 Section 55003(b)(4) - <i>A district governing board choosing to establish prerequisites, corequisites, or advisories on recommended preparation shall, in accordance with the provisions of sections 53200-53204, adopt policies for the following: the process,</i></li></ul>	

*including levels of scrutiny, for reviewing prerequisites and corequisites to assure that they remain necessary and appropriate. These processes shall provide that at least once each six years all prerequisites and corequisites established by the district shall be reviewed, except that prerequisites and corequisites for vocational courses or programs shall be reviewed every two years. These processes shall also provide for the periodic review of advisories on recommended preparation.*

- b. Year-long scheduling
- c. January 2015 work – timeblocks for fall/spring as well as room allocation
- d. SharePoint Task Force updates (Becky Miller)
  - 1) Gainful employment requirements
  - 2) College website broken links and misspellings
  - 3) College website migration to SharePoint
  - 4) Marketing

### **3. Upcoming Events and Closing Remarks**

- a. Marta's Retirement Party – today right after this meeting
- b. Joint Deans Meeting with SCC – Thursday, January 8, 2015 from 9 am – noon at the Hacienda Restaurant
- c. Academic Affairs Advisory Council – Tuesday, February 3, 2015 from 8 am – noon
- d. Final thoughts, thanks, and happy holidays